



FACT SHEET FOR THE INBOUND EXCHANGE PROGRAM FOR THE ACADEMIC YEAR 2014-15

CONTACT DETAILS:

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IMPORTANT DATES: 2014-15

Term	I	II	III	IV
Period	23 rd June - 23 rd August 2014	25 th August- 1 st November 2014	3 rd November- 31 st December 2014	5 th January - 25 th March 2014
Arrival Dates	18 th June onwards	August 18 th onwards	27 th October onwards	30 th December onwards

Term	V	VI	VII
Period	23 rd June- 20 th September 2014	22 nd September – 31 st December 2014	2 nd January- 23 rd February 2014
Arrival Dates	18 th June onwards	15 th September onwards	Last week of December

ACADEMIC INFORMATION

Programs Offered	Post Graduate Programs
Language of Instruction	English
Main Fields of Study	<ul style="list-style-type: none"> • Sales, Marketing & Business Development (Sales & Marketing) • Finance & Banking (Finance & Banking) • People & Processes (Human Resource Management & Organization Behavior) • Solutions & Consulting (Operations and Information Technology Management) • Strategic Management (Economics, Strategy and International Business)
Language Requirements	Good command over English. No official test is required for students of Partner universities.
Course Enrolment	Final course registration will be done in the first two days of the program. All Exchange Students will have access to the PGDM courses. Timetable will be available on Institute's intranet.
Credits	The normal workload is 20 ICTS credits per term (1 ICTS = 1 ECTS). For IMT students in our Term V, VI & VII there are 2 core courses of 3 credits each and rest are the electives are equal to 2 credits each (i.e., 7 courses of 2 credits each). The number of class hours is 25 hours per core course and 17.5 hours per elective course. However, the incoming exchange students may take fewer credits/courses as per their requirement. We request you to verify the necessary course/credit requirement with your home university.
Exams	Exchange students are required to stay until the end of the scheduled exams as mentioned in the academic calendar.
Grading	Grading scale goes from 0 to 10, the lowest passing grade being 5.

EXCHANGE STUDENT INFORMATION

Application Material	Application forms will be sent to the respective institutes after confirmation of incoming students.
Application Documents	<ul style="list-style-type: none"> • Application Form • Letter from Home University • Birth Certificate • Official Transcripts • CV • Letter of Motivation • Copy of Passport/ID Card • 4 Photographs
Accommodation	The institute will provide compulsory residential facilities on its premises. Separate hostels for men and women. Students are not required to look for off campus accommodation. However, the students would have to pay the amount as per the IMT rules. Details of which are given below.
Approximate Expenses (per term)	Housing and Food is provided on the IMT campus to all foreign students. A compulsory fee of INR 50000 is payable by foreign students at the International Relations Office. This fee must be paid in cash, within 15 days of arrival on campus
Academic Expenses	No tuition fees. You may choose to stay for a term or more or even for a year.
Meal Plan	The student's hostel has a mess within the campus which provides four meals a day for all the students at IMT. The campus also has an excellent canteen and cafeteria where a variety of food and beverages are available round the clock.
Medical Facilities	A visiting doctor is available on the campus from 3:30 PM–5:30 PM. The doctor provides the prescription, however the medicines and the prescribed medical tests have to be taken care of by the students.
Visa Requirements	It is mandatory for all exchange students to come to IMT Ghaziabad on a student visa. IMT will send a letter of admission as soon as the nominations are received from the respective institute and it will be the responsibility of the incoming exchange students to comply with any Visa or other regulatory requirements.
Pick – up assistance upon Arrival	The International Relations Centre will arrange for free pick up of the exchange. Students for the first time at the Indira Gandhi International Airport upon arrival. Arrival details to be sent to the following address : irc@imt.edu

INSTITUTE INFORMATION

Location	Ghaziabad is an industrial city in Uttar Pradesh, India. Ghaziabad is adjacent to Delhi (25kms), which is well connected through rail and air to all corners of India and the world. It is just 45 kilometres from Indira Gandhi International Airport. Landing at the airport and hiring a pre-paid tax is the most convenient way to reach IMT, Ghaziabad. Students may also avail the Metro Railway facilities which connect the entire National Capital Region (Delhi, Gurgaon, Ghaziabad, Noida, Greater Noida, Faridabad & Sahibabad)
About Us	Institute of Management Technology was founded in 1980. With the emphasis on research and publications, strong alumni base, offering new and contemporary courses, it has been consistently ranked among the top business schools in India. In terms of international exchange, IMT has been consistently ranked high as per various reputed publications such as Outlook magazine and The Economic Times. IMT has an Online Learning and Teaching (OLT) facility for students to see their marks, course outlines, online quizzes & other academic performance, with four centres of excellence, modern infrastructure and ever-extending international linkages. For more details visit our website. www.imt.edu
International Vision	Through international programmes and collaboration with more than 83 premier business schools worldwide, IMT is building its international image and enabling students to develop cross-cultural insight and better understanding of global business.
Programme	IMT offers PGDM in both Full Time and Executive courses. It trains the future managers in all the functional areas of management including Finance, Marketing, Operations, EES, BC, HR & IT. The programmes are covered with a vision for the future of contemporary business and incorporate long term needs of industry in the technological and international decision making areas as well.
Dress Code	IMT expects the students to dress appropriately so that they can share positive, healthy and safe atmosphere within the campus. Smart casuals including full length pants are a must for the classrooms, apart from strict business formal for specific purposes.
Facilities on Campus	All exchange students will be given an IMT email address on which they will be contacted regularly by administrative and academic staff. We also help the students by assigning them a buddy from the Institute for any queries or issues during their stay at IMT. The other facilities include Library, Computer Centre, Wi-Fi enabled campus, multiple sport facilities and other recreational facilities.