

ICN Business School Fact Sheet – Exchange Program

Name of Institution	ICN Business School – International Relations Office
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Head of International Relations Office	Frédérique BOUTIN frederique.boutin@icn-groupe.fr +33 3 54 50 25 49
International Coordinator	Candi DEBLAY International Promotion & Recruitment candi.deblay@icn-groupe.fr +33 3 54 50 25 28
Incoming and Outgoing Student Assistants	Maria KOLNIKAJ (Latin America, Europe, Russia, Middle East, Africa) studyabroad@icn-groupe.fr +33 3 54 50 25 27 Stéphanie GUGLIELMINA (North America, Asia Pacific, Australia) studyabroad@icn-groupe.fr +33 3 54 50 25 25
Administrative assistant	Lorraine CHAUMONT In/Out visiting professors lorraine.chaumont@icn-groupe.fr +33 3 54 50 25 26
Web Page	http://www.icn-groupe.fr/
Language of Instruction	<p>› Undergraduate Programs</p> <p>ICN Bachelor 3rd year (1st semester or entire academic year only) – French ICN Bachelor – BBA program (3rd year) – English</p> <p>› Graduate Programs</p> <p>IPM International Program in Management – French and/or English ICN MSc in Luxury and Design Management – 1st year French ICN MSc in Luxury and Design Management – 2nd year English (1st semester only) ICN MSc in International Business Development – 1st year English ICN MSc in International Business Development – 2nd year English (1st semester only)</p>

Academic Calendar Information: 2015 – 2016

Admission Procedure	<ol style="list-style-type: none"> Nominate selected students Send students application forms with the required documents 	
Required documents	<ol style="list-style-type: none"> Completed application form signed by the Home University Curriculum Vitae or Resume in French or in English (depending on the language of study) Letter of motivation in French or in English (depending on the language of study) Copy of passport or identity card Academic transcripts from the last 2 years. 2 passport photos Copy of TOEFL or IELTS or Certificate of Cambridge if courses in English, French B2 level certificate if courses in French Attestation of French language level from Home University if program in French 	
Application Deadlines	1st semester/Year: May 15th, 2015	2nd semester: October 15th, 2015
Arrival Dates	End of August/beginning of September	Beginning of January
Integration week	Beginning of September (Nancy and its region)	January 3 rd – 8 th , 2016 (Seminar in the French Alps – Morzine*) *BBA program only

Semester Dates (including exams)	Mid-September to mid/end of December 2014, depending on the program	Early-mid January to mid/end of May, depending on the program
Required academic Level(s) for Exchange Students	ICN Bachelor 3 rd year / BBA Program: Minimum 2 years of completed studies IPM: Minimum 3 years of completed studies ICN MSc IBD 1: Minimum 3 years of completed studies ICN MSc IBD 2: Minimum 4 years of completed studies ICN MSc DLM 1: Minimum 3 years of completed studies ICN MSc DLM 2: Minimum 4 years of completed studies	
TOEFL or IELTS requirements if program in English*	TOEFL: 80 IELTS: 6,5 Certificate of Cambridge level C *(except native English speakers)	
French language requirements if program in French*	B2 Level *(except native French speakers)	
VISA regulations	<p>We would like to bring your attention that there have been some changes with French immigration procedures. Also, non-European students have to ask the Consulate for a "Visa de long Séjour – Demande d'attestation OFII". The Consulate will stamp this official document that students have to bring to our International Relations Office upon arrival.</p> <p>ICN Business School adheres to the CEF (Centre pour les Etudes en France) convention. Students coming from Algeria, Argentina, Benin, Brazil, Burkina Faso, Cameroon, Chile, China, Colombia, Congo-Brazzaville, Gabon, Guinea, India, Indonesia, Ivory Coast, Japan, Lebanon Republic, Madagascar, Mali, Mauritius, Mexico, Morocco, Peru, Russia, Senegal, South Korea, Taiwan, Tunisia, Turkey, the United States and Vietnam must follow CEF process in order to obtain their visa.</p> <p><u>Procedure and registration available at: www.campusfrance.org</u></p> <p>Students who do not respect the CEF registration process will not receive a visa from the Consulate.</p>	

Credit and Grading System

French grading system	0 to 20 / 20 10 is a passing grade
ECTS credits	<ul style="list-style-type: none"> › 30 ECTS credits per semester › 60 ECTS credits per year

Other information

Accommodation	ICN does not provide accommodation but helps to find different kind of accommodation: <ul style="list-style-type: none"> › Furnished studios in private residences (about 300 to 400€/month) › Furnished room in a state-owned university residence (about 150 to 350€/month) › Private housing: prices will vary
Cost of living in Nancy	<ul style="list-style-type: none"> › From 400 to 700 Euros/month according to the type of accommodation + Some examples on www.campusfrance.org/en
General Fees	Approx. 70 Euros (library, sports facility etc.)
Mandatory Health Insurance	<ul style="list-style-type: none"> › <u>Erasmus Students</u>: European Health Insurance Card › <u>Others</u>: French social security (upon registration at ICN) – approximately 215€ › <u>Students from province of Quebec, Canada</u>: SE401-Q106 form required (Ministry of foreign affairs) to be exempted from French student insurance costs › More information on www.campusfrance.org/en
Pick-up service provided upon arrival	Pick-up service at the station by the student association "Globe and Co" team at the Nancy Train Station: globeandco@myicn.fr . Students MUST give 48-hours notice
Practical information	Please refer to the Arrival Guide that is available on our website and sent with the admission letter: http://www.icn-groupe.fr/images/stories/docs/corporate/pl_icn-arrival-guide-en.pdf