Spring 2018 (1st, 2nd Round)
Admission Guide
for Undergraduate
International Students
(Freshmen)



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### [Reference]

Apostille and Embassy Legalization Information

### ▶ Forms

- Form 1. Application Form
- Form 2. Personal Statement
- Form 3. Letter of Consent



# 1 Application Schedule

Catagoni	Dates		
Category	1 <sup>st</sup> Round	2 <sup>nd</sup> Round	
Application	2017. 10. 10(TUE) 10:00	2017. 11. 27(MON) 10:00	
Document Submission	~ 10. 23(MON) 17:00	~ 12. 8(FRI) 17:00	
Admission Announcement	2017. 11. 17(FRI) 15:00	2017. 12. 29(FRI) 15:00	
Enrollment	2018. 1 2018. 2 2018. 3. 1(THU)		
Certificate of Admission Issuance			
Dormitory registration			
Course Registration			
Freshmen Orientation			
Classes Begin			

- \* There may be a possibility that the schedule will change.
- Document submission is due last date 17:00.
   Only the documents that arrived within the application period are to be considered for evaluation.
- Address of Document Submission

Posr Code: 03603

Address: 90212, International Hall 2<sup>nd</sup> floor, Sungkyunkwan University, 25-2, Sungkyunkwan-ro, Jongno-gu, Seoul, Korea

**2** +82-2-760-0025

- Online application is mandatory for all candidates (100%). However only if the online application is unavailable for students residing overseas the offline application can be applied provided the candidates submit the application in writing within deadlines.
  Please contact to Office of International Student Services (undergrad@skku.edu, 82-2-760-0025) before you apply offline.
- In order to avoid the expected crowdedness in the last application day please consider submitting the documents before the deadline.
  - \* In the case of application on behalf of 5 or more students the person in charge is asked to complete the application procedure 3 days before the deadline.
- Applicant cannot cancel or modify the application after paying the application fee.



# 2 Academic Departments

### 1. Admission Units

1) Affiliated College Application
(After being promoted to the 2<sup>nd</sup> academic year the studies continue at the selected department)

Affiliated College	Department
Humanities	<ul> <li>College of Confucian studies and Eastern Philosophy — Confucian and Oriental Studies</li> <li>College of Liberal Arts — Korean Language and Literature, English Language and Literature, French Language and Literature, Chinese Language and Literature, German Language and Literature, Russian Language and Literature, Korean Literature in Classical Chinese, History, Philosophy, Library and Information Science</li> </ul>
Social Sciences	<ul> <li>College of Social Sciences — Public Administration, Political Science and Diplomacy, Journalism and Mass Communications, Sociology, Social Welfare, Psychology, Consumer and Family Sciences, Child Psychology and Education</li> <li>College of Economics — Economics, Statistics</li> </ul>
Natural Sciences	<ul> <li>College of Sciences - Biological Sciences, Mathematics, Physics, Chemistry</li> <li>College of Biotechnology and Bioengineering - Food Science and Biotechnology, Bio-Mechatronics Engineering, Genetic Engineering</li> </ul>
Engineering	<ul> <li>College of Engineering - Chemical Engineering/Polymer Science &amp; Engineering, Advanced Materials Science &amp; Engineering, Mechanical Engineering, Landscape Architecture, Civil &amp; Environmental Engineering, Systems Management Engineering</li> </ul>

# 2) Specific Department Application (Studies start from the 1<sup>st</sup> academic year at the affiliated department)

Specific Department	Affiliated College
Business Administration, Global Business Administration	<ul><li>School of Business</li></ul>
Global Economics	College of Economics
Film, Television and Multimedia, Fashion Design Acting for Theatre	■ School of Art
Architecture(5 years)	College of Engineering
Electronic & Electrical Engineering	College of Information and Communication Engineering
Software	College of Software
Global Biomedical Engineering	SKKU Institute for Convergence
Sport Science	College of Sports science



### 2. Application Track

Korean and English Tracks are available for application.

Korean Track : admission unit that requires Korean Proficiency

• English Track: admission unit that requires English Proficiency

• Korean-English Selective Track: admission unit that requires either Korean or English Proficiency

### 3. Application Requirements for Each Admission Unit

⟨ Korean Track A ⟩ : Applicant can select up to two admission units

Admission unit for 1st choice		Admission unit for 2 <sup>nd</sup> choice
<ul><li>Social Sciences</li></ul>	<ul> <li>Acting for Theatre Film and TV</li> </ul>	<ul><li>Humanities</li></ul>
<ul> <li>Business Administration</li> </ul>	<ul><li>Sport Science</li></ul>	Natural Sciences
Film, Television and Multimedia	<ul><li>Architecture(5 years)</li></ul>	<ul><li>Engineering</li></ul>
■ Fashion Design		Electronic & Electrical Engineering

- Applicant who failed to get accepted to admission unit of his/her 1<sup>st</sup> choice will be evaluated again for his/her 2<sup>nd</sup> choice of admission unit.
- Selecting 2<sup>nd</sup> choice of admission unit is not mandatory.

#### ⟨ Korean Track B ⟩ : Applicant can select only one admission unit

	Admission Unit		
<ul><li>Humanities</li></ul>	<ul><li>Natural Sciences</li></ul>	<ul><li>Engineering</li></ul>	

### Important Notes for Korean Track Applicants

- Humanities, Social Sciences, Natural Sciences, and Engineering Majors will be determined at the end of the freshmen year according to the academic performance(GPA) of freshmen year.
- Korean Track B
  - ① Successful candidate who submitted TOPIK level 3 at the time of application must submit scores of TOPIK level 4 or above, or Certificate of Completion of level 4 or above of Korean Language Course at Sungkyun Language Institute to select specific major at the end of freshmen year.
  - ② If the necessary requirements are not fulfilled before the deadline, the student is asked to fulfil them in the next semester.



### - Electronic and Electrical Engineering(2<sup>nd</sup> choice)

- ① Successful candidate who submitted TOPIK level 3 at the time of application must submit scores of TOPIK level 4 or above, or Certificate of Completion of level 4 or above of Korean Language Course at Sungkyun Language Institute to register for major courses at 2<sup>nd</sup> academic year.
- ② If the necessary requirements are not fulfilled before the deadline, the student is asked to fulfil them in the next semester.

#### - Important Notes for Korean Track A and B

- ① If the scores of TOPIK level 4 or above are not submitted before the end of the  $1^{st}$  semester of the  $2^{nd}$  academic year, credits allowed to register in the  $2^{nd}$  semester of the  $2^{nd}$  academic year (one semester) is restricted to 12 credits.
- ② Graduation requirement: students must submit scores of TOPIK level 5 or above.

#### ⟨ English Track A ⟩ : Applicant can select only one admission unit

Admission Unit	Affiliated College
Global Economics	■ College of Economics
Global Business Administration	■ School of Business
Global Biomedical Engineering	<ul> <li>KKU Institute for Convergence</li> </ul>

#### ⟨ English Track B ⟩ : Applicant can select only one admission unit

Admission Unit	Affiliated College
Software	■ College of Software
Engineering	<ul> <li>College of Engineering</li> <li>Chemical Engineering/Polymer Science &amp; Engineering,</li> <li>Advanced Materials Science &amp; Engineering,</li> <li>Mechanical Engineering</li> </ul>

#### ⟨ Korean-English Selective Track > : Applicant can select only one admission unit

Admission Unit	Affiliated College
Electronic and Electrical Engineering	■ Electronic and Electrical Engineering



### Important Notes for Applicants of Korean-English Selective Track

- ① Freshmen who enter SKKU with TOPIK level 3 must submit scores of TOPIK level 4 or above, or Certificate of Completion of level 4 or above of Korean Language Course at Sungkyun Language Institute to register for major courses at 2<sup>nd</sup> academic year.
- ② If the necessary requirements are not fulfilled before the deadline, the student is asked to fulfil them in the next semester.
- ③ If the scores of TOPIK level 4 or above are not submitted before the end of the 1<sup>st</sup> semester of the 2<sup>nd</sup> academic year, credits allowed to register in the 2<sup>nd</sup> semester of the 2<sup>nd</sup> academic year (one semester) is restricted to 12 credits.
- ④ Graduation requirement: students must submit scores of TOPIK level 5 or above.

#### 4. Number of Students to be Admitted

Optimal number determined by each admission unit

#### 5. Other Considerations

- 1) Students can multiple major up to 2 other majors from 4<sup>th</sup> semester. (2<sup>nd</sup>, 3<sup>rd</sup> major)
- 2) International students of foreign nationality can double major Interdisciplinary Program for Korean Studies.

### Admission Requirements

#### 1. Nationality Requirements

International students whose both parents are foreign nationals. (Non-Korean nationality)

- Exceptionally, Taiwanese national applicant with one of their parents foreign national is eligible. (Eligible until 2019 academic year).
- If an applicant or parent abandons their Korean citizenship, the applicant must submit proof of denationalization (loss of nationality) and proof of acquiring the foreign nationality before entering high school.
- If an applicant is legally a family with only one parent(divorce, death), the nationality of the corresponding parent shall be considered for the application qualification. (It should be proven by a government document)
- Student with dual nationality is not eligible.

### 2. Academic Requirements

Applicants must meet one of the following conditions:

- 1) Graduated from high school or expected to graduate before Fbruary 28, 2018.
- 2) Have high school graduate equivalency approved by an authorized organization.



### 3. Language Requirements

At least one of the language requirement must be fulfilled before document submission deadline.

- \* Language test scores must be valid at the time of submission
- 1) Admission unit that requires Korean Proficiency

Admission Unit	Language Requirements
Korean Track A	TOPIK (Test of Proficiency in Korean) level 4 or above
Korean Track B	TOPIK (Test of Proficiency in Korean) level 3 or above

2) Admission unit that requires English Proficiency (select between ①, or ②)

Admission Unit	Language Requirements
English Track A	<ol> <li>TOEFL iBT 90 or IELTS 6.5 (or above)</li> <li>Students with nationality that use English as a mother tongue/ official language can submit proof of Elementary, Secondary, Higher education completion within their home country.</li> </ol>
English Track B	<ol> <li>TOEFL iBT 80 or IELTS 5.5 (or above)</li> <li>Students with nationality that use English as a mother tongue/ official language can submit proof of Elementary, Secondary, Higher education completion within their home country.</li> </ol>

3) Admission unit that requires either Korean or English Proficiency (select between ①, ②, or ③)

Admission Unit	Language Requirements
Korean-English Selective Track	<ol> <li>TOPIK (Test of Proficiency in Korean) level 3 or above</li> <li>TOEFL iBT 80 or IELTS 5.5 (or above)</li> <li>Students with nationality that use English as a mother tongue/official language can submit proof of Elementary, Secondary, Higher education completion within their home country.</li> </ol>



# 4 Required Documents

### 1. All applicants MUST submit below documents

Documents(Mandatory)	Note		
Application	Print and submit the application after completing the online registration  ** Overseas applicants who cannot access online application system can apply offline by submitting the attached [Form1].  ** Students who graduate from an overseas high school must fill out the official name of the institution in English - if randomly written, it is considered as 'false entry'		
Personal statement	Must be written in Korean or English [Form2]		
	<ul> <li>High school diploma (or Certificate of expected graduation with graduation date - for students who are expected to graduate)</li> <li>Transcript(s) of all high school grades</li> </ul>		
	<ul> <li>Student who have graduated from overseas high schools can choose one option from below (validity of documents must not exceed 1 year from the date of issuance)</li> <li>All documents proving academic background must be confirmed through Apostille (see Apostille Member Countries)</li> <li>Countries without the Apostille Agreement(including China) must obtain confirmation from the consul at Korean Embassy located at the country of graduated high school.</li> </ul>		
Documents proving academic ability	[Candidates from China must submit additionally at least one of bellow documents] ①《High School Academic Proficiency Test (Huikao) Results》 ②《Certificate or Scores of General Examination for High School Graduates》  普通高中学业水平考试(会考)成绩认证报告》 中国高等教育学生信息网(学信网) http://www.chsi.com.cn 中国学位与研究生教育信息网 http://www.cdgdc.edu.cn		
	* The certificate indicating non-release of Huikao must be issued by the governmental authority located in the region where the candidate holds residence		
	<ul> <li>⟨ Important Notes ⟩</li> <li>① Transcript of all high school grades         <ul> <li>Each subject must indicate the obtained grade and the grade scale (documents without grade scale are not accepted)</li> <li>Handwritten grade scale are not accepted during application</li> </ul> </li> <li>② Documents that are not written in English or Korean need official translation and notarization</li> <li>③ The official names in English must be checked carefully before submitting the translated documents</li> </ul>		



Documents (Mandatory)	Note	
Documents  proving language  proficiency  Language test scores that prove language proficiency  - Korean Track: TOPIK scores  - English Track: TOEFL or IELTS scores  - Korean—English Selective Track: Select one between Korean(TOPIK) or (TOEFL/IELTS)		
	<ul> <li>Copy of passport (applicant, parents)</li> <li>Applicant's copy of passport is mandatory</li> <li>When applicant's parents do not possess a passport then national ID card can be submitted instead (translation need if the document is not in English or Korean)</li> </ul>	
Nationality	<ul> <li>Copy of applicant's foreigner registration ID card Issued by Korean Immigration Office</li> <li>Only for Applicants who are residing in Korea</li> <li>If the applicant does not possess it then they can submit the national ID card</li> </ul>	
Confirmation Documents	<ul> <li>Family relationship certificate or Family registry certificate</li> <li>Documents issued within 6 months at the time of submission</li> <li>Translation is needed if the document is not in English or Korean</li> <li>Chinese applicants: must submit both the family relationship certificate and Household Registration(Hukoubu)</li> </ul>	
	<ul> <li>Renunciation of Korean citizenship documents for foreign—born Koreans (applicant must have acquired the foreign citizenship before entering high school)</li> <li>In case of divorce or death of parents, applicant must submit proof of document</li> </ul>	
Letter of consent	Fill out the form with the requested school information and sign  ** Students who graduate from an overseas high school must fill out the official name of the institution in English - otherwise the search results indicate 'false entry' if randomly written.	



### 2. Optional Documents

Documents (Optional)	Note
Certificate of Completion of Korean corse at Language Institute	<ul> <li>Certificate of Completion Korean level 4 or above issued at university language institutes</li> <li>Additional points are added if the document is submitted.         Proof of Enrollment is not accepted.     </li> <li>Transcript must include the Attendance rate.</li> <li>Certificate of Completion + Transcripts (including Attendance rate) must be received within the admission period.</li> </ul>
Proof of documents for extracurricular activities	<ul> <li>Awards, team activities, verseas academic experience,</li> <li>Volunteering Activities, License, Portfolio etc.</li> <li>Additional points are added if the documents are submitted</li> <li>Only certificates obtained during high school are accepted</li> <li>In the case of group activities the confirmation from the head of the organization must be submitted</li> <li>Only Volunteering Certificates proving more than 30 hours of volunteering activity are accepted</li> <li>Translation is need if the document is not in English or Korean</li> </ul>
College entrance exam score or academic reference	高等学校招生考试(高考)、大学入試センター試験、SAT、ACT、AP、A-Level、International Baccalaureate(IB)、Australian Tertiary Admission Rank(ATAR)、National Certificate of Educational Achievement(NCEA)、SIJIL PELAJARAN MALAYSIA(SPM) etc.
Other official language test score	Official Language Test Scores other than own native language e.g.: TOEFL, TOEIC, TEPS, IELTS, HSK, JLPT, DELF, DELE, TestDaF, TORFL, Celpe Bras etc.

### 3. Note

- All documents should be original. In case of submitting photocopied documents, applicants MUST have the copies notarized or apostilled or bring in the original to SKKU Office of International Student Services and get official confirmation.
- Documents not in Korean or English must be accompanied by a notarized Korean or English translation.
- Write your name and application number on the bottom right corner of every document.
- SKKU may request the submission of additional documents as needed.
- All documents submitted to Office of International Student Services will not be returned.



### 5 Application Fee

KRW 100,000 or USD 100 \* Refund of Application Fee is Unavailable

Online registration – online payment (university in charge of payment proof) Offline registration – Postal Money Order or payment on site (at the OISS)

### 6 Evaluation

- 1. Evaluation method: Document screening
  - Academic transcript, Personal statement, Language ability and other performance scores)
  - There can be additional interview if needed.
- 2. Theatre department applicants will go through an interview after document screening.

### 7 Admission Announcement

- 1. Date
  - 1<sup>st</sup> Round: 2017. 11. 17(FRI) 15:00
  - 2<sup>nd</sup> Round: 2017, 12, 29(FRI) 15:00
- 2. Where: SKKU admission website.

### 8 Enrollment

- 1. Procedure: Wire transfer to the virtual bank account number on the tuition invoice
- 2. Period: January of 2018
- 3. Amount of Payment: amount indicated in Tuition Invoice



#### 4. Tuition and Fees

\* Payment must be received during the enrollment period, otherwise admission will be canceled.

■ Entrance fee (for 1<sup>st</sup> semester only): KRW 991,000

Tuition (per semester)

- Humanities, Social Science, Business: KRW 3,651,000

- Global Economics: KRW 4,080,000

- Global Business Administration: KRW 5,680,000

- Film, Television & Multimedia, Theatre, Fashion Design: KRW 4,784,000

- Natural Sciences, Sport Science: KRW 4,236,000

- Engineering, Architecture, Electronic & Electrical Engineering: KRW 4,784,000

- Software, Biomedical Engineering: KRW 4,784,000

### International student Scholarship

Type of Scholarship	Conditions	Amount	
	Top 2% of successful candidates	100% tuition waiver	
Admission	Top 2~3% of successful candidates	70% tuition waiver	
Scholarship (1st semester)	Top 3~10% of successful candidates	50% tuition waiver	
	Top 10~55% of successful candidates	10% tuition waiver	
	Average GPA 4.0 or above	70% tuition waiver	
Merit based	Average GPA 3.5~4.0	50% tuition waiver	
scholarship after enrollment	Average GPA 3.0~3.5	30% tuition waiver	
(2nd~8th semester)	For international freshmen who take ISC program(Intensive Study Course for International students), scholarship based on average GPA $3.0 \sim 3.5(30\% \text{ double})$ is not given.		

- 1. Successful applicant can check the amount of admission scholarship he/she will receive at the time of admission announcement
- 2. There is no need to apply for the admission scholarship individually



### 10 Dormitory Information

### 1. Humanities and Social Sciences Campus [Seoul]

- 1) Room & Board (per semester): KRW 1,300,000 ~ KRW 2,310,000
  - The fees vary according to the type of dormitory; during vacation dormitory registration and the payment takes place separately
- 2) Selection Method: only students of SKKU
- 3) Application periods: Exact dates will be announced on the SKKU dormitory website
- 4) Contact: +82-2-760-0162 / dorms@skku.edu / http://dorm.skku.edu/

### 2. Natural Sciences Campus [Suwon]

- 1) Room & Board (per semester): KRW 520,000 ~ KRW 1,600,000
  - he fees vary according to the type of dormitory; during vacation dormitory registration and the payment takes place separately
- 2) Selection Method: only students of SKKU
- 3) Application periods: Exact dates will be announced on the SKKU dormitory website
- 4) Contact: +82-31-290-5182 / dorm@skku.edu / http://dorm.skku.edu/
- \* Please be aware that if the number of applicants exceeds the available dormitory space, individuals will need to find outside accommodation by themselves

### 11 Attention

### 1. Application

- In principle, applicant must submit application form online.
   (However, if applicant's place of residence is overseas, it can be received in writing)
- 2) Application is accepted by university ONLY in cases when application number is assigned.
  - online registration: after sending the application fee
  - offline registration: after receiving documents via mail
- 3) After application form is submitted, required documents MUST be turned in by 17:00 Last day. If required documents are not submitted until the deadline or some parts are missing, the applicant can be disqualified.
- 4) After paying the application fee, applicant cannot cancel or modify the application. Return of application fee is determined according to SKKU regulations.



- 5) Evaluation of the applicant is based on the submitted documents. (Revision after submission is not allowed).
- 6) Applicants are responsible for all the disadvantages caused by omission of information (i.e. missing phone number), lack of documents, etc.
- 7) When false documents, plagiarism and other misconduct is disclosed, applicant is rejected even after acceptance is announced.
- 8) Applicants are not allowed to change the department they applied for after their application have been accepted.
- 9) Personal Information
  - Personal information is collected under applicant's consent, and the information collected is not used for any other purpose other than undergraduate admissions and related services in accordance with our university regulations
  - SKKU outsources the online application to 'UWAY APPLY' and some personal information can be used and collected by 'UWAY APPLY' for application processing.
  - Collected Personal information:
     Alien registration number, passport number, name, application number, type of application, choice recruited units, name of graduated high school / date of graduation, the applicant addresses and phone numbers, e-mail address, emergency contacts, Fee / Tuition return account number, guardian's name and nationality, personal details, etc.

#### 2. Others

- 1) The admission is canceled when applicant fails to graduate high school, or submitted documents include false information.
- 2) If applicant gets admission by illegal means, the admission is canceled.
- 3) If admission qualification is not met by the applicant, admission is canceled even after enrollment.
- 4) Foreign high school graduates are thought to agree to academic record inquiry process and must cooperate with the inquiry procedure conducted after acceptance from the university.
- 5) If the academic records differ from submitted documents, or academic institution does not reply to the inquiry within six months after enrollment, acceptance by university can be canceled.
- 6) Applicant who significantly interfere admission process can be legally liable.
- 7) Results of evaluation are not disclosed.
- 8) All details related to the admission should be confirmed directly by the applicant via SKKU Admissions homepage.
- 9) After receipt of application fee, applicant cannot cancel the application and the fee will not be returned.
- 10) Details not specified in the admission guide is subject to our university's criteria.



### 12 Contact information

#### Office of International Student Services

#### 1. About Admission

- \*\* Only the Office of International Student Services (OISS) from Humanities and Social Sciences Campus(Seoul) takes charge of the admission process.
- Admissions Webpage

English: https://admission-global.skku.edu/eng

Korean and Chinese: https://admission-global.skku.edu/chn

- ⊠ undergrad@skku.edu
- #82-2-760-0025, (fax) +82-2-760-0030
- Address: (03063) Office of International Student Services, 90212, International Hall 2<sup>nd</sup> floor,
   Sungkyunkwan University, 25-2, Sungkyunkwan-ro, Jongno-gu, Seoul, Korea

#### 2. About Student Life and Visa

Humanities and Social Sciences Campus

- ⊠ oisshs@skku.edu
- **8** +82-2-760-0024
- Location: 90212, International Hall 2<sup>nd</sup> floor, Sungkyunkwan University, 25-2, Sungkyunkwan-ro, Jongno-gu, Seoul, Korea

#### Natural Sciences Campus

- ⊠ oissns@skku.edu
- **8** +82-31-290-5026
- Location: 27126 Engineering Building 2, Sungkyunkwan University
   2066 Seobu-ro, Jangan-gu, Swuon, Gyeonggi-do, Korea



### 13 Transportation

### A. Humanities and Social Sciences Campus (Seoul)

- 1 Take subway line No.4 and get off at Hyehwa station
  - by walk: Exit No.4 → Sungkyunkwan Univ.(15min)
  - by shuttle bus: Exit No.1 → shuttle bus(KRW 300) → Sungkyunkwan Univ.(5min)
- ② Take bus Jongno-2(종로02) in front of Anguk station(Exit No.2) or Jonggak station(Exit No.2,3) → Sungkyunkwan Univ.(5~10min)
- ③ Take bus to Changkyung Palace direction and get off at Myeongnyun-dong(명륜동)
  - 100, 102, 104, 106, 107, 108, 109, 140, 143, 150, 151, 160, 162, 171, 172, 272, 273, 301, 601, 710
  - -2112
- \*\* Humanities and Social Sciences Campus Sungkyunkwan University, 25-2, Sungkyunkwan-ro, Jongno-gu, Seoul





### B. Natural Science Campus (Suwon)

- Subway
  - Seoul station (line No.1) → Sungkyunkwan Univ. station(50min)
  - Sadang station (line No.4) → Geumjeong station → Sungkyunkwan Univ.(35min)
- 2 Shuttle bus(with fee)
- **\*Bus stops** 
  - Sadang station(Line No.2 and 4): In front of Exit No. 9
  - Seohyeon station(Bundang Line): In front of Airport Bus stop
  - Madu station(Line No.3), Ilsan: In front of Exit No.1
  - Incheon and Bucheon: U-turn spot above underground roadway at Songnae station
- \* It stops running on weekend and holidays (Contact No.: 031-290-5466)
- **3** Bus 62-1, 82-2, 39, 7790, 7800, 3003
- ② Car Gyeongbu Expressway → Singal-Ansan Expressway → North of Suwon → Sungkyunkwan Univ.
  - Sadang → Uiwang-Gacheon Expressway → Jijidaegogae → North of Suwon
     IC → Sungkyunkwan Univ.(20min)
- \* Natural Science Campus

Sungkyunkwan University, 2066, Seobu-ro, Jangan-gu, Suwon-si, Gyeonggi-do





### [Reference] Apostille and Embassy Legalization Information

### 1. International school graduation certificate and transcript certificate

Student who have graduated from overseas high schools should submit the Apostille certificates, and student graduating from countries without the Apostille Agreement (including China) must obtain confirmation from the consul at Korean Embassy located at the country of graduated high school.

### 2. Apostille certification

- A. Apostille confirmation Authority
  - Ministry of Foreign Affairs Apostille desk: 02-2100-7600
  - Ministry of Justice Apostille desk: 02-720-8027

#### B. Apostille Member countries (2016.04.27.)

Area	Member Countries
Asia	Republic of Korea, Mongolia, Brunei, Hong Kong, Macao, Japan, India, Israel, Turkey, Kyrgyzstan, Kazakhstan, Uzbekistan, Oman
Europe	Britain, France, Germany, the Netherlands, Norway, Italy, Albania, Austria, Belarus, Belgium, Bulgaria, Denmark, Bosnia and Herzegovina, Croatia, Cyprus, Czech Republic, Finland, Estonia, Georgia, Greece, Hungary, Ireland, Iceland, Latvia, Lithuania, Luxembourg, Malta, Monaco, Poland, Portugal, Russia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, The Former Yugoslav Republic of Macedonia, Ukraine, Andorra, Moldova, Armenia, Azerbaijan, Liechtenstein, San Marino
America	United States, Mexico, Peru, Dominican Republic, Argentina, Panama, Suriname, Venezuela, Antigua Bar byuda, Bahamas, Barbados, Belize, Brazil, Durras, Colo Columbia, Dominica, Ecuador, El Salvador, Grenada, St. Vincent, Trinidad and Tobago, Saint Lucia, Saint Kitts and Nevis, Uruguay, Costa Rica, Paraguay, Chile
Africa	South Africa, Mauritius, Morocco, Cape Verde, Sao Tome and Principe, Botswana, Lesotho, Liberia, Namibia, Swaziland, Malawi
Oceania	New Zealand, Australia, Fiji, Maurizio Islands, Marshall Islands, Samoa, Cook Islands, tungga, Seychelles Islands, Niue

# 성균관대학교 입학원서

	201	8학년	도 전기	(3월 입학) 외국인 특별전형	※ 작성	<b>수험번호</b> 하지 않습니다.		
입	학	구	분	외국인 신입학	( □1차	□2차 )		
지 원 모 집		1지망		· !문과학계열 □사회과학계열 글로벌경제학과 □글로벌경영학 ==트웨어학과 □전자전기공학	과 □글토	년과학계열 □ 르벌바이오메디컬 ※ 해당하는 곳에	_	사 진
_ L 단위				명영학과 □영상학과 □으 단축학과(5년제) □스포츠과학		□연기예술 <sup>章</sup>	<b>:</b>	
		2지망	ㅁ인	!문과학계열 □자연과학계열	□공학계	열 □전자전기	공학부	
어흐	ᆉ능ᄛ	벽 자격	조건	□TOPIK 6급 □TOPIK □TOEFL 90 이상 □TOEFL		□TOPIK 4급 □IELTS 6.50		K 3급 S 5.5~6.4
인 적	0		름	(한글) (영년	문)		성	별 □남자 □여자
사	=	-	적	국적	취득일	년 월	일 여권번	
항		국인등		-		비자만기일	-1 (Tala)	년 월 일
고	호	-	명 	해외고교 졸업자의 경우 반드	시 약业 8	경문명을 기새알	첫 [졸업일 :	년 월 일]
등 학		: 재 <sup>=</sup>  : 교 <sup>2</sup>						
교 정		i ╨ - ! 화 t			홈	페 이 지		
보	F		X			 - m a i l		
	지	전화	 화번호	휴대전회	<u></u>		E-mail	
	원 자	국니	······································					
연 락	н	성	명	국 2	4		전화번호	
처	부	주	소	'				
	모	성	명	국 2	력		전화번호	
		주	소					
		j	본인은	귀 대학교에 입학하고자 소정의	서류를 갖	추어 지원합니다	ት.	접수확인
				201 년 월	일			
성규	7괴	·대회	·교 🤻	총장 귀하		지원자 :	(서대	녕)
		• • • •	(	<del></del>				

[본 서식은 서면 접수자만 작성하여 제출하는 서식입니다. 인터넷 접수자는 해당 사이트에서 출력해야 합니다.]

#### ※ 작성 유의사항

- 1.지원 모집단위는 1개만 선택할 수 있습니다. 다만, '한국어트랙 A'의 모집단위에 지원한 경우에 한해 2지망 할 수 있습니다.
- 2.'외국인 등록번호'와 '비자 만기일'은 국내 거주자인 경우에만 기입합니다.
- 3.전형료 및 제출서류를 구비하여 접수해야 합니다.(모집요강 참조)
- 4.원서접수가 완료되면 수험번호를 수험생이 기입한 E-mail로 발송합니다.

# SKKU APPLICATION FORM (ENGLISH TRACK A/B, Korean-English Selective Track)

	Fall 2017(2 <sup>t</sup>	nd Round) Admission	APPLICATION NO.  * Do not fill in the blank	
ADMI	ADMISSIONS TYPE Spring 2018 Admission ( 1st Round 2nd Round)			nd)
MAJOR		□Global Business Administration □Global Economics □Global Biomedical Engineering □SOFTWARE □Engineering □Electronic and Electrical Engineering		COLOR PHOTO
LANG	GUAGE ABILITY	□over TOEFL 90 □TOEFL 80~89	□over IELTS 6.5 □IELTS	5.5~6.4
I A N	NAME	KO EN		GENDER OM OF
A N P F P O L R	NATIONALITY		DATE OF ACQUIRED NATIONALITY	
I M C A A T	DATE OF BIRTH	(YYYY/MM/E	DD) PASSPORT NUMBER	
A T N I T O	E-MAIL		PHONE NO.	
Ň	MAILING ADDRESS			
	TYPE	☐ Degree Conferred (Degree	Conferred Date: /	/ )
, N	ITE	☐ Expected Degree Conferred	I (Expected Degree Confer	red Date: / / )
NFORMAT ACADEM-	NAME			
D M E A	COUNTRY			
M T I O	ADDRESS			
Ň	PHONE NO.		HOMEPAGE	
	FAX NO.	FATUED	E-MAIL	MOTUED
- ZEORMAT	NAME	FATHER		MOTHER
M M I A L T	PHONE NO.			
L T O N	MAILING ADDRESS			
I certify that the information contained in thos application is correct and complete.  I further understand that any false, incomplete, or incorrect statements may result in my disqualification form the admission process or dismissal from degree. I agree to abide by the rules and regulations in the Admissions Guide and will take full responsibility for any problems arising from failure to adhere to the rules and regulations.				
				Registration Confirmation
201				
	APPLIC	CANT'S SIGNATURE		
[		tomant form. Student need to su		

[This is the sample statement form. Student need to submit their form through online.

In case of students who cannot access to application site, can print out and use this form and submit offline.]

### **\*** NOTE

- 1. When you submit the application form, the application fee and other required documents should be included. (refer to the admission guide)
- 2. After finishing the period of submission of documents, the application number will be sending to E-mail address that applicant wrote in the application form.

# 자 기 소 개 서

지원자 인적사항	
전형유형 : 외국인 특별전형 지원학과 :	수험번호 :
성 명: 생년월일	출신고교 :
작성 및 입력 유의사항	
1. 자기소개서는 반드시 본 서식을 사용해야 하며, 작성완료 후 章합니다.	출력하여 서류제출 기간에 제출해야
<ul> <li>2. 지원한 트랙에 따라 한글 또는 영어로 작성해야 하며, 지정한 분</li> <li>한국어트랙 및 한영선택트랙 중 한국어 선택 지원자 : 한국어 </li> <li>영어트랙 및 한영선택트랙 중 영어 선택 지원자 : 영어로 작</li> </ul>	어로 작성
3. 자기소개서 내용 중 허위사실 기재, 대리작성, 표절, 위조서류 기반 경우 불합격 처리하며, 합격자 발표 이후라도 합격 및 입학	
4. 우리대학이 자기소개서 내용 확인을 요청할 경우 지원자는 이에을 요청받은 경우, 별도 지정일시까지 반드시 제출해야 합니다.	적극 협조해야 하며, 추가 자료 제출

※ 위 유의사항을 확인, 준수할 것을 서약합니다.

201 년 월 일

지원자: (인)

성균관대학교 총장 귀하

1. 성균관대학교 지원 동기(300자 내외)
2. 대학 입학 후 학업계획 및 향후 진로(300자 내외)
3. 내가 기대하는 대학생활(300자 내외)

4. 어려움을 극복한 사례 및 방법(300자 내외)	
5. 아래 질문에 대해 모두 또는 1개 선택하여(답변한 질문에 V 표시) 작성(300자 내외)	
□ 한국 유학을 선택한 이유	
□ 한국 생활을 하며 느낀 점	

# **SELF-INTRODUCTION**

APPLICANT	INFORMATION				
ADMISSIONS TYPE	Spring 2018 □ 1 <sup>st</sup> □ 2 <sup>nd</sup>	MAJOR		APPLICATION NO.	
NAME		DATE OF BIRTH		NAME OF HIGH SCHOOL	
NOTE					
2. Please ty (As to qu	se the below design pe or print in English plestion '3', applicant te it as Korean)	sh or Korear	n. Each answer sl	hould not exceed	d the given length.
3. Applicants should include truthful and accurate information. If the information is found to be false, plagiarized or written by someone else, the admission will be canceled even after the acceptance announcement.					
4. Applicar University	nte need to subm	it additiona	l documents in	case of confi	irmation from the

I certify that I have read and understand above information and agree to abide the university regulation.

APPLICANT' S SIGNATURE\_\_\_\_\_

1. Explain your reasons why did you select SKKU for your undergraduate studies.
2. Present (Study Plan & future career) for admission at SKKU.
3. Express your expectations in relation to academic life at SKKU.

	Describe some examples when you struggle to overcome several difficulties in your life.
_	
	Choose ONE between these two options(indicate your selection V)
	Reasons for choosing Korea as study abroad destination
	☐ Opinions/impressions/contradictions after experiencing Korean lifestyle
	_ Opinions/impressions/contradictions arter expenditioning Notean inestyle

### LETTER OF CONSENT(학력조회동의서)

No.	



# SUNGKYUNKWAN UNIVERSITY

Office of International Student Services 25-2, Sungkyunkwan-ro, jongno-gu, Seoul 03063, KOREA

Tel: +82-2-760-0025 Fax: +82-2-760-0030 undergrad@skku.edu http://www.skku.edu

To whom it may concern	n,
This letter is to confirm	that I attended
I have applied to Sungk	yunkwan University in Seoul, Korea for the 2018 academic year
and have agreed to allo	ow Sungkyunkwan University to officially request my academic
records from previously	attended schools.
In this manned I would	d libra to magnest years full assistance when they contest year
	d like to request your full assistance when they contact you enrollment and transcripts.
	emoniment and transcripts.
Student Name	
Date of Birth	
School Name	
School Address	
School E-mail	
Date of Admission	
Date of Graduation	
Date:	
Cinconalty records	
Sincerely yours,	
	Signature :